

Automatic Transfer of Service (ATS) Program – Contract Removal Form

For ATS removal requests, please complete and submit this page only. Please print or type the requested information.

Landlord's Name or Business Name				
Landlord's Email Address				
Tax ID Number (or Social Security number if not incorporated)	Driver's License Number (of the responsible party or contact person)			
Mailing Address				
City	State	ZIP Code		
Contact Person (if different than landlord listed above)	Title (use a separate sheet of paper to list more than one contact)			
Business Phone number	Alternate Phone number			

Please list the locations listed below that should be removed from the ATS program. Please note:

- Any units removed from the ATS program at which service is not currently the responsibility of a tenant will remain in your name unless the TURN OFF option is selected below and it is possible for us to access the meter. If you do not select the TURN OFF option, the addresses removed from ATS that remain in your name may be assigned a new account number.
- You will no longer receive tenant shutoff notifications or have access to view service status updates for any addresses removed from the ATS program online unless the STILL OWN option is selected below. By selecting the STILL OWN option, you agree that you wish to unenroll from ATS, but you are still the legal owner for that rental property location.
- If you have house accounts (common areas, hallways, etc.) that need to be removed from your name, please attach the addresses to this request and indicate they are house account addresses.

Account Locations for Removal – Please list each address separately. If you need more room, please include additional addresses on a separate sheet and attach it to this form.

Street Address	Unit #	City	ZIP Code	Electric	Gas	Both	Turn Off	Still Own

I hereby authorize DTE Energy to end my ATS agreement for the locations listed above. I understand the ATS program includes all units within a designated structure and acknowledge DTE Energy will not remove one apartment without removing all apartments within a structure.

Properties removed from the ATS program will not be eligible for re-enrollment for one year. By signing this form, I acknowledge I have read and agree to adhere to the ATS Program's Terms and Conditions.

Landlord Signature(s)	Printed Name(s)
Title	Date

Please submit completed forms to the DTE Energy Landlord Customer Care team by emailing to landlord_acct@dteenergy.com or by mailing them to:

DTE Energy

Attention: Landlord Customer Care 2689 Walkent Dr NW, Suite F Walker, MI 49544